



GAUTENG NORTH FIGURE SKATING ASSOCIATION

MEMBERSHIP FEES (as at 10 February 2018)

FREQUENTLY ASKED QUESTIONS

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1. How will the GNFSA know that I need to pay fees?

You have to register online as a member on our website www.gnfigureskating.co.za to be on a list to receive member information and monthly statements.

2. I am not a member of the GNFSA, do I still need to register online?

Yes, there is an option to register as a “member of another club (NON GNFSA MEMBER)”, choose the “ICE ONLY” option, which you have to do in order to be on the list to be invoiced.

The fee is higher than the GNFSA members’ monthly fee as the GNFSA members’ fees are subsidised by their annual membership fee.

3. Why am I paying an annual affiliation fee?

The annual affiliation fee is payable in order for the GNFSA to operate and provide figure skating in Tshwane. Fees are used to pay for various administration costs, for instance audit fees, bookkeeping programs, Annual General Meeting (AGM) expenses, banking fees, internet fees, printing costs, the subsidising the costs of tests and local competitions, training camps, etc.

4. Why is there an annual affiliation fee for parents?

Parents wishing to have a say in the GNFSA and at the GNFSA AGM are required to also be members of the GNFSA. Parents can also only become members of the provincial committee if they are paid up members of the GNFSA. Members on the committee receive a discount.

5. Why do I pay a monthly membership fee?

The monthly membership fee is to cover the cost of buying ice. The cost of the ice is up to and more than R 1200 per hour and rising.

The GNFSA buys ice in advance for the next month and then carries the risk of recouping the costs from the members, whether there are skaters on the ice or not. By paying your fees promptly the GNFSA is able to provide proper ice on a regular basis in order to benefit your child to become their best. You have to give one month’s notice in order for you to stop receiving monthly invoices.

6. Can I get a discount if I do not skate all the sessions during the week?

No. It is not possible to police how many times a skater is skating during a week. The past has also shown that skaters tend to skate more before competitions and fun skates, therefore the average usage method works out to even out the costs.

The fixed monthly fee has also been created to entice skaters to come and practice more. The more they practice the better the results at the end of the day.

It is your responsibility to determine the best option to suit your needs and budget.

7. What options are there to pay for the ice I use?

- a) Please refer to the pricing structure document on the Fees page for the updated fee structure.
- b) GNFSAs members have different options other than skaters from other clubs / provinces.
- c) Single patch fees are payable if you only skate once off and fixed monthly fees are available for regular skaters. A once off re-activation fee is payable if skaters give notice and re-apply for monthly ice fees within a 4 month period.
- d) Fees are payable in advance.

8. When will I be required to pay the different monthly fees?

You are required to pay the fee according to your membership type. You will be invoiced a month in advance, payable by the 7th of the next month at the latest.

The respective clubs charges separate fees which are payable to them respectively.

9. For how long do I pay the fixed monthly fee?

The monthly fee can be compared to a gym membership fee. It is payable, monthly in advance. It is payable until you give one month's written notice to finance@gnfigureskating.co.za

10. Can I stop and start my monthly payments during the year?

No, Just as you can't stop your gym membership for a month even if you don't use it in a month, you can't stop your monthly fee.

You can give ONE month written notice to stop skating, but if you re-apply to start within a 4 month period a once off re-activation fee (refer to GFSAs ANNUAL FEES) is payable.

11. Will I receive a statement every month?

Invoices are sent about the 25th of every month via email to the registered email provided on the online registration process.

The bookkeeping system that keeps track of invoices, payments and statements and is available online 24/7 by clicking the link on the emails sent to you.

Payments may take up to 2 weeks to reflect as it is manually reconciled.

12. Do I still have to pay my monthly membership fee if I don't receive a statement?

Yes, even though you might not have received a monthly statement, the GNFSAs continues to provide important functions to buy ice on a monthly basis for you to skate. If you are not receiving email invoices and statements, it means either you have not registered online or that your email is incorrect. Please contact finance@gnfigureskating.co.za to amend your details.

Just as you still have to pay your monthly municipal account even though you are not receiving a statement on a regular basis, you have to pay your monthly fees as not to fall behind and need to pay a huge amount at once.

There is however a proper bookkeeping system and paper trail in place, so you don't need to worry that your payments will not reflect on your account.

13. My account does not reflect my last payments made to the account, what now?

Kindly check the statement date. It might take a few days for your payments to reflect in the GNFSAs bank account, so it is quite possible that your last payment has not been captured from our bank account to be reflected in the latest statement. Please use your NAME & SURNAME as reference for ALL payments.

As payments are reconciled manually by volunteers, it can take up to 2 weeks for payments to reflect on your statement.

14. The payments are not reflected in the statement even though the statement date is more than 3 days after I have paid my account?

There can only be a few reasons why it is not reflected in our account:

- a) You have not made the payment. Kindly check your bank statements to determine whether the payment was made and if the correct banking details were used.
- b) The reference was OMMITTED or is INCORRECT. The treasurer is unable to allocate funds with incorrect references to the right account and will post such payments to a suspense account until such time when a member lodges a query.
- c) The GNFSAs has allocated the funds to the wrong account due to an incorrect reference. If you make a payment for your account with your child's reference confusion is bound to happen. Please use the correct REFERENCE for payments. Please use your NAME & SURNAME as the ONLY reference for all payments (as per your invoice & statement).
- d) Yes, it is possible that the treasurer makes mistakes when allocating payments to accounts. If you pick up any mistakes, kindly let the treasurer know at finance@gnfigureskating.co.za with the necessary proof of payment for it to be corrected.

15. How will I receive my invoices and statements?

You will only receive it in electronic format via email to save costs and time. The email used will be the one you have registered with as a member of the GNFSAs.

16. Why am I still receiving invoices after my child has stopped skating?

You have not sent a month's notice to stop skating to finance@gnfigureskating.co.za

17. What will happen if I don't pay my monthly fees?

You will receive a statement indicating that your account is in arrears, followed by a personal email to request payment as a final notice.

You will then not be allowed on the ice at the beginning of the following month. Interest on arrears accounts will be charged at 2% per month for accounts outstanding longer than 2 months.

It is a requirement that your fees are paid up in order to compete at local and inter provincial competitions. You will thus not be allowed to enter until such time as your fees are up to date.

You will also not be allowed to enter tests at the GNFSA or any other province until your account is up to date.

18. What are the banking details of the Gauteng North Figure Skating Association (GNFSA)?

All payments are to be made into the bank account of the GNFSA, with the payment reference your **NAME & SURNAME**.

ACCOUNT NAME: Gauteng North Figure Skating Association
BANK: NEDBANK
BRANCH / CODE: Montana / 155 345
ACCOUNT NUMBER: 1633 240 495
REFERENCE: NAME & SURNAME

19. Do I need to change my references with each payment I make into the bank account?

No, all payments are matched with invoices on your statement. Just use your NAME & SURNAME. Please DO NOT use invoice numbers as references

20. What is the difference between an Invoice and the Statement?

An invoice is a document stating what the amount is owing for a specific event. The Statement is a SUMMARY of all your invoices and thus you only need to pay the AMOUNT OWING at the bottom.

Example:

You can receive two invoices in one month: an invoice for your monthly patch fee as well as an invoice for a competition.

You will only receive one statement per month with both invoices listed on it, with an AMOUNT OWING at the bottom that needs to be paid.